

ACCORDING TO THE NEW SYLLABUS OF HEC
PUNJAB UNIVERSITY 2026-2029



LL.B 4 YEARS PROGRAM
(SEMESTER SYSTEM)

Expository Writing

Questions & Answers Series

Semester-II

Paper Code: 203

Plus: Fully Solved Up-To-Date Papers



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Dedication

To my parents, with deepest gratitude, whose love and prayers have always been my source of strength.

Shahid Mahmood Dogar

PREFACE

Writing is one of the most powerful tools in the field of law because legal education and professional practice depend greatly upon clarity, logic, analysis, and effective expression. A law student who cannot write clearly often struggles to communicate legal arguments successfully. Keeping this importance in view, I have authored this book on “**Expository Writing**” specifically for LL.B and law students to help them develop strong academic and analytical writing skills.

This book has been prepared in a simple, comprehensive, and student-friendly manner so that even beginner students may easily understand the principles and techniques of effective expository writing. Important topics including introduction to expository writing, writing process, essay organization, different types of expository writing, writing for specific purposes and audiences, and ethical considerations in writing have been discussed with clarity and practical approach.

Special emphasis has been placed on academic writing skills required in legal education, including logical organization of ideas, analytical discussion, citation and referencing, integrating evidence, and avoiding plagiarism. The aim of this work is not only to improve students’ writing abilities but also to develop critical thinking, intellectual discipline, and confidence in academic communication.

As a legal practitioner and researcher, I have personally observed that many law students possess knowledge but face difficulty in expressing their ideas effectively in written form. This book is an effort to bridge that gap and provide students with a strong foundation for academic and professional writing.

I sincerely hope that this book will prove useful for students, teachers, researchers, and all learners seeking improvement in academic writing and legal expression.

SHAHID NAEEM

Gold Medalist

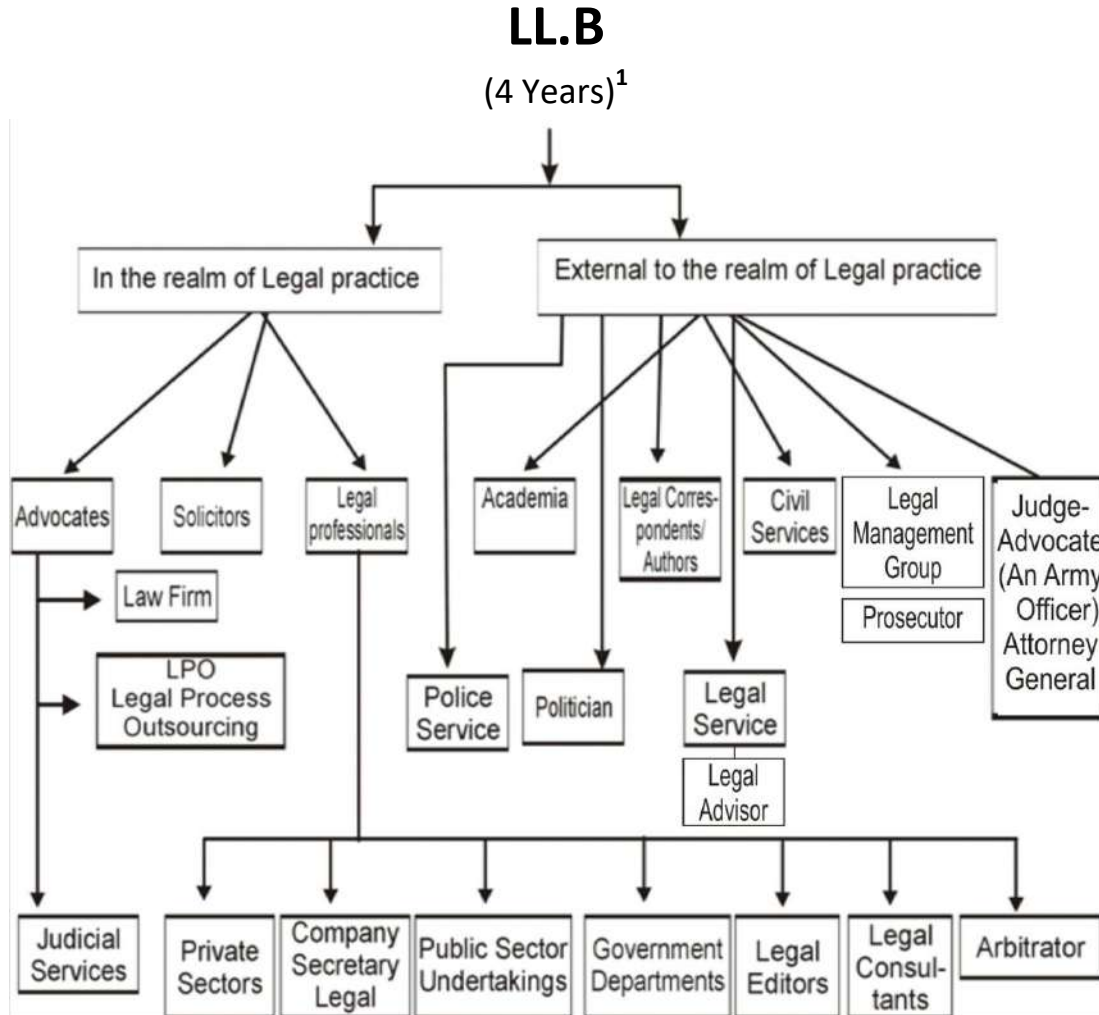
Ph.D Scholar

Advocate High Court

YOUR POSITION AS A LEGAL PROFESSIONAL

An Overview

The LL.B course will make you a law graduate but not a lawyer. Law College teaches some fundamental basics, but in no way it can introduce you to the diversity in the legal profession. A law degree is only presumptive evidence of a person's fitness for the practice of law.



¹The Revised Curriculum of the LL.B Four-Year Degree Program was issued by the Higher Education Commission, Government of Pakistan, Islamabad, vide Notification No. 5-4/HEC/NCRC/Law/2025/7695, dated 10.07.2025. Subsequently, the University of the Punjab also issued Notification No. D/5560/Acad, dated 22.08.2025.

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“Remember that your first duty is to the State. You should be ready and willing to serve the State and the people. The profession of law is not a business; it is a noble service.” —

Quaid-e-Azam Muhammad Ali Jinnah

STRUCTURE OF LL.B PROGRAMMES

4 YEARS LL.B PROGRAM

بنی آدم کے لیے دین اور دنیا دونوں لازم و ملزوم ہیں۔ انسان کو اپنی زندگی بہتر انداز میں گزارنے کے لیے کسی نہ کسی ذریعہ معاش کی ضرورت پڑتی ہے، اور اسی مقصد کے تحت وہ کوئی باعزت پیشہ اختیار کرتا ہے تاکہ روزی کما سکے۔ دیگر شعبہ جات کی طرح وکالت بھی معاشرے میں ایک نہایت اہم اور باوقار شعبہ ہے۔ آج کے ترقی یافتہ اور باشعور دور میں اس کی اہمیت اور افادیت مزید بڑھ گئی ہے۔

اسی تناظر میں ہائر ایجوکیشن کمیشن اور پاکستان بار کونسل کے اشتراک سے ایل ایل بی بی پروگرام کا نیا نصاب متعارف کروایا گیا ہے۔ پہلے یہ پروگرام پانچ سالہ مدت پر مشتمل تھا، تاہم یونیورسٹی نے اب اس کی جگہ چار سالہ ایل ایل بی (LL.B) پروگرام شروع کر دیا ہے۔ پاکستان میں وکیل بننے کے لیے ایل ایل بی کی ڈگری حاصل کرنا اور اسے پاکستان بار کونسل سے تسلیم (Recognize) کروانا ضروری ہے۔ وکیل کو پاکستان میں ایڈووکیٹ (Advocate) کہا جاتا ہے، اور اس کے لیے بار کونسل کی رکنیت بنیادی شرط ہے۔

پاکستان میں ایل ایل بی بی پروگرام کی مدت وقت کے ساتھ بدلتی رہی ہے۔ 1992ء سے پہلے یہ دو سالہ پروگرام تھا، جسے بعد میں تین سالہ کر دیا گیا۔ اس کے بعد پانچ سالہ ایل ایل بی بی پروگرام نافذ ہوا، لیکن اب یونیورسٹی نے چار سالہ ایل ایل بی بی پروگرام متعارف کروایا ہے۔ اس نئے پروگرام میں طلبہ انٹرمیڈیٹ (HSC) کے بعد براہ راست داخلہ حاصل کر سکتے ہیں۔ چار سالہ ایل ایل بی بی میں طلبہ کو گریجویٹیشن سطح کی تعلیم کے ساتھ ساتھ قانون کے بنیادی اور پیشہ ورانہ مضامین بھی پڑھائے جاتے ہیں، تاکہ وہ عملی زندگی میں بطور وکیل یا قانونی ماہر بہتر خدمات انجام دے سکیں۔

اس پروگرام میں داخلہ لینے کے لیے لاء ایڈمیشن ٹیسٹ (LAT) پاس کرنا لازمی ہے۔ کامیاب امیدوار کسی بھی منظور شدہ کالج یا یونیورسٹی میں میرٹ کی بنیاد پر داخلہ حاصل کر سکتے ہیں۔ یہ پروگرام سمسٹر سسٹم کے تحت پڑھایا جاتا ہے اور کل آٹھ (8) سمسٹرز پر مشتمل ہے۔

Pakistan is a common law country, and to become a lawyer in Pakistan, one must obtain a law degree (LL.B.) from a Pakistani university or from a foreign university in a common law country, provided it is recognized by the Pakistan Bar Council. Lawyers in Pakistan are called *advocates*. An advocate must be a member of one of the Provincial Bar Councils, i.e., Punjab Bar Council, Sindh Bar Council, Khyber Pakhtunkhwa Bar Council, Balochistan Bar Council, or the Islamabad Bar Council.

Previously, the LL.B. degree in Pakistan was of two years' duration, later changed to three years, and then to a five-year joint B.A./LL.B. program. However, the Pakistan Bar Council and the Higher Education Commission have now introduced a **revised four-year LL.B. program**, replacing the earlier five-year scheme. Under the new structure, students may seek admission to the LL.B. program after completing intermediate (HSC). The program consists of **eight semesters** and includes both foundational and professional law courses.

Admission to the LL.B. program requires passing the **Law Admission Test (LAT)**, conducted under the supervision of the Higher Education Commission. After successfully completing the degree, a graduate wishing to practice law must register with the respective Provincial Bar Council and undertake a **six-month pupillage (articleship)** under the supervision of a senior advocate with at least ten years of standing. Upon completion, the candidate must pass a **Bar Admission Test**, which consists of multiple-choice/written questions and a viva voce conducted by a panel of Bar Council members.

In addition to local programs, many aspiring lawyers in Pakistan also pursue the **University of London's external LL.B. program**, which has gained popularity among students seeking international exposure and recognition.



ہائیر ایجوکیشن کمیشن

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Director General
Academics & Curriculum Division

No. 5-4/HEC/NCRC/Law/2025/7695
July 10, 2025

SUBJECT: REVISED CURRICULUM OF LLB FOUR YEAR DEGREE PROGRAM

The Higher Education Commission (HEC) of Pakistan, as mandated by its law, provides guidance to Higher Education Institutions (HEIs) on curricula for tertiary education levels in alignment with the National Qualifications Framework (NQF). As part of ongoing efforts to align legal education with international best practices and to enhance its quality and relevance, the HEC has streamlined the LLB program to a 4-year duration after series of consultative meetings with all stakeholders. The revised curriculum and updated standards are aligned with HEC's Undergraduate Education Policy V 1.1 (2023) and Graduate Education Policy (2023), ensuring coherence with national priorities and adherence to international benchmarks after taking onboard the Pakistan Bar Council (PBC), Directorate of Legal Education (DLE) and having endorsed by Constitutional Bench of the Honorable Supreme Court of Pakistan.

2. The revised curriculum of LLB, incorporating option for advanced electives (06) is hereby notified. Universities offering the program are advised to align their curriculum with these updated standards as a minimum requirement. Additionally, the respective departments must develop course content in accordance with the prescribed framework, intended Program Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) mentioned in the document. The finalized course content should be submitted electronically to this office at the earliest. An electronic copy of the revised curriculum is available on HEC's official website. The revised curriculum is effective from **Fall – 2025**.



DR. AMJAD HUSSAIN

Vice Chancellors/Rectors/Heads

All Public/Private Sector Universities/DAIs

Copy for information to:

- i. ES to Chairman, Higher Education Commission, Islamabad
- ii. ES to Executive Director, Higher Education Commission, Islamabad
- iii. Director, Directorate of Legal Education Supreme Court Building, Islamabad
- iv. Secretary, Pakistan Bar Council, Supreme Court Building, Islamabad
- v. PS to Consultant, Quality Assurance, Higher Education Commission, Islamabad
- vi. PS to Managing Director, NAHE, Higher Education Commission, Islamabad
- vii. PS to Advisor, Human Resource Development Division, Higher Education Commission, Islamabad
- viii. PS to Director General, Academics Division, Higher Education Commission, Islamabad
- ix. PS to Director General, A&A Division, Higher Education Commission, Islamabad
- x. PS to Director General, Higher Education Commission, Regional Centers in Karachi, Lahore, Peshawar & Quetta
- xi. Director, Academics Division, Higher Education Commission, Islamabad
- xii. Director / In-charge, Higher Education Data Repository, Higher Education Commission, Islamabad
- xiii. Director / In-charge, Quality Assurance Agency, Higher Education Commission, Islamabad

NOTIFICATION (22 August, 2025)
UNIVERSITY OF THE PUNJAB

The Vice Chancellor has, in exercise of the powers vested in him under Section 15(3) of the University of the Punjab Act, 1973 and in anticipation of the approval of relevant bodies, been pleased to approve the recommendations of the Board of Studies in Law and Board of Faculty of Law made at their meetings dated 08.08.2025 and 13.08.2025 respectively regarding Syllabi and Courses of Reading of LL.B. 04 years program under Semester System for Affiliated Colleges of the University with effect from Academic Session, 2025-2026 in accordance with the HEC's Undergraduate Education Policy (2023) and the Graduation Education Policy (2023), as endorsed by the Constitutional Bench of the Honorable Supreme Court of Pakistan.

The Syllabi & Courses of Reading for LL.B. program for 1st and 2nd semester is attached. However, the Syllabi & Courses of Reading of LL.B. program for remaining semesters shall be provided in due course of time.

Admin. Block,
Quaid-i-Azam Campus,
Lahore.
No. D/ 5560 /Acad

Sd/-

Dr. Ahmad Islam
Registrar

Dated: 22-08 /2025

Copy of the above is forwarded to the following for information and necessary action: -

1. Hon'ble Pro-Chancellor/Minister of Education
2. Members of the Syndicate
3. Pro-Vice Chancellor/Chairman, Admission Committee
4. Dean, Faculty of Law
5. Principal, Punjab University Law College
6. Principals of all the affiliated Law Colleges
7. Controller of Examinations
8. Director, IT (for uploading on the PU website)
9. Additional Registrar (Affiliation)
10. Deputy Registrar (General)
11. Secretary to the Vice-Chancellor
12. Secretary to the Pro-Vice Chancellor
13. Private Secretary to the Registrar
14. Assistant Registrar (Syndicate)
15. Assistant Registrar (Syllabus)



Dr. Ahmad Islam
Registrar

04-YEARS LL.B PROGRAM 2026-2029

• SCHEME OF STUDIES •

SEMESTER-II

S.No.	Course	Credit Hours	Category
1	Quantitative Reasoning-I	3 (3-0)	General Education
2	Social Sciences (Introduction to Social Institutions, & Civic Education)	2 (2-0)	General Education
3	Expository Writing	3 (3-0)	General Education
4	Natural Science (Environmental Sciences & Law)	3 (2-1)	General Education
5	Law of Torts	3 (3-0)	Major
6	Criminal Law	3 (3-0)	Major
TOTAL CREDITS : 17			

SYLLABUS (2026-2029)

UNIVERSITY LAW COLLEGE

UNIVERSITY OF THE PUNJAB

COURSE OUTLINE

SEMESTER-II

Paper Code	LL.B. 203	Cr. Hrs.	03
Paper Title	EXPOSITORY WRITING		
Domain	GENERAL EDUCATION COURSE		

DESCRIPTION:

Expository Writing is a sequential undergraduate course aimed at refining writing skills in various contexts. Building upon the foundation of the pre-requisite course, Functional English, this course will enhance students' abilities of producing clear, concise and coherent written texts in English. The course will also enable students to

dissect intricate ideas, to amalgamate information and to express their views and opinions through well-organized essays. The students will further be able to refine their analytical skills to substantiate their viewpoints using credible sources while adhering to established ethical writing norms. Additionally, the course will highlight the significance of critical thinking enabling students to produce original and engaging written texts.

COURSE LEARNING OUTCOMES

By the end of this course, students will be able to:

- Understand the essential of the writing process integrating pre-writing, drafting, editing and proofreading to produce well-structured essays.
- Demonstrate mastery of diverse expository types to address different purposes and audiences.
- Uphold ethical practices to maintain originality in expository writing.

SYLLABUS

1. INTRODUCTION TO EXPOSITORY WRITING:

- Understanding expository writing (definition, types, purpose and applications)
- Characteristics of effective expository writing (clarity, coherence and organization)
- Introduction to paragraph writing

2. THE WRITING PROCESS:

- Pre-writing techniques (brainstorming, free-writing, mind-mapping, listing, questioning and outlining etc.)
- Drafting (three stage process of drafting techniques)
- Revising and editing (ensuring correct grammar, clarity, coherence, conciseness etc.)
- Proofreading (fine-tuning of the draft)
- Peer review and feedback (providing and receiving critique)

3. ESSAY ORGANIZATION AND STRUCTURE:

- Introduction and hook (engaging readers and introducing the topic)
- Thesis statement (crafting a clear and focused central idea)
- Body Paragraphs (topic sentences, supporting evidence and transitional devices)
- Conclusion (types of concluding paragraphs and leaving an impact)
- Ensuring cohesion and coherence (creating seamless connections between paragraphs)

4. DIFFERENT TYPES OF EXPOSITORY WRITING:

- Description
- Illustration

- Classification
- Cause and effect (exploring causal relationships and outcomes)
- Process analysis (explaining step-by-step procedures)
- Comparative analysis (analyzing similarities and differences)

5. WRITING FOR SPECIFIC PURPOSES AND AUDIENCES:

- Different types of purposes (to inform, to analyze, to persuade, to entertain etc.)
- Writing for academic audiences (formality, objectivity, and academic conventions)
- Writing for public audiences (engaging, informative and persuasive language)
- Different tones and styles for specific purposes and audiences

6. ETHICAL CONSIDERATIONS:

- Ensuring original writing (finding credible sources, evaluating information etc.)
- Proper citation and referencing (APA, MLA, or other citation styles)
- Integrating quotes and evidences (quoting, paraphrasing, and summarizing)
- Avoiding plagiarism (ethical considerations and best practices)

PRACTICAL APPLICATIONS AND CAPSTONE PROJECT

As part of the overall learning requirements, students will be required to build a writing portfolio having a variety of expository texts and present the same at the end of the course showcasing proficiency in expository writing.

SUGGESTED INSTRUCTIONAL/READING MATERIAL

1. *The St. Martin's Guide to Writing* by Rise B. Axelrod and Charles R. Cooper.
2. *They Say / I Say: The Moves That Matter in Academic Writing* by Gerald Graff and Cathy Birkenstein.
3. *Writing Analytically* by David Rosenwasser and Jill Stephen.
4. *Style: Lessons in Clarity and Grace* by Joseph M. Williams and Joseph Bizup.
5. *The Elements of Style* by William Strunk Jr. and E. B. White.
6. *Good Reasons with Contemporary Arguments* by Lester Faigley and Jack Selzer.
7. *Writing to Learn: How to Write – and Think – Clearly About Any Subject at All* by William Zinsser.
8. *The Norton Field Guide to Writing* by Richard Bullock, Maureen Daly Goggin, and Francine Weinberg.
9. *The Art of Styling Sentences* by Ann Longknife and K.D. Sullivan.
10. *Writing Today* by Richard Jonson-Sheehan and Charles Paine.

■ Program Overview & Campuses

- PU offers the **LL.B. 4-Year Program (Semester System)** across several campuses:
 - ✚ University Law College (Quaid-e-Azam Campus, Lahore)
 - ✚ Law Departments at Gujranwala, Jhelum, and Pothowar (Gujjar Khan) campuses University of the Punjab.

Academic Eligibility

- Candidates must have passed **FA/F.Sc. or an equivalent qualification** with a **minimum of 45% marks**.
- Must have passed the **HEC Law Admission Test (LAT)** with at least **50% marks** and also appear in the **PU Admission Test**.
- PU has recently **removed the session gap condition**, meaning students with academic breaks can still apply.

Merit & Seat Allocation

- Details such as **merit formula**, **reserved seats**, and **open vs. self-finance quotas** are typically outlined in the **Admissions Regulations** and are shared via PU's official notices and website.

■ Program Structure & Duration

- It's a **4-year degree**, divided across **eight semesters** (semester system).

■ Application Process & Timeline (Typical Flow)

1. **Monitor Admission Notices:** PU issues an official **Admission Notice** each year for the LL.B. 4-Year Program—check PU's website or Punjab University Law College (PULC).
2. **Eligibility Check:** Ensure you meet marks criteria, LAT score, and have appeared in PU Admission Test.
3. **Apply Online:** Through PU's admissions portal (e.g., *admissions.pu.edu.pk*), once applications open.
4. **Merit Lists Published:** Admission is based on merit; check official dates.
5. **Document Submission & Fee Payment:** Follow instructions for fee deadlines and formalities.
6. **Classes Commence:** After official start dates (varies—check your campus).

■ Admission Fee and Quotas

- Admission fee: ___ non-refundable to be paid via Bank (HBL, UBL) or mobile banking (1Bill), with the payment proof uploaded online.
- You can apply under **open merit** and, if eligible, **reserved quotas** (e.g., kinship). For reserved seats, a valid **kinship certificate** is required.

■ Summary Table

Feature	Details
Program Type	LL.B. 4-Year (Semester System)
Available Campuses	Lahore (Quaid-e-Azam), Gujranwala, Jhelum, Pothowar (Gujjar Khan)
Academic Requirement	FA/F.Sc. or equivalent with $\geq 45\%$
LAT Requirement	Must pass HEC LAT with $\geq 50\%$
PU Admission Test	Appearance mandatory
Session Gap Rule	Removed—no academic break restrictions
Age Limit	No Age Limit.
Seat Allocation	Divided into open merit and self-finance (as per official rules)
Application Method	Online via PU admissions portal

FORMAT FOR LL.B (4-YEARS) DEGREE PROGRAMME

→ Eligibility / Pre-requisite for Admission:

- FA / F.Sc. or equivalent

→ Program Structure:

- **Total Credit Hours:** 166
- **Duration:** 4 Years
- **Semester Duration:** 16–18 weeks
- **Course Load per Semester:** 15–18 Credit Hours
- **Number of Courses per Semester:** 5–6 Courses

→ Course Distribution:

- **Compulsory Courses (10):** 28 Credits
- **General & Non-Law Courses (08):** 24 Credits
- **Law-Specific & Major Courses (34):** 102 Credits
- **Elective Courses within Major (04):** 12 Credits

→ Scheme of Studies:

The scheme of studies has been designed in accordance with **HEC standards**. The Committee has finalized the draft curriculum for the **LLB (4-Year) Program**, with clearly defined **Learning Objectives** and **Learning Outcomes**. Introductory notes have been prepared for newly introduced courses. Recommended textbooks and reading materials have been revised and updated. Complete course contents for compulsory and supportive (non-law) courses have been provided with detailed reading lists. Elective course details may be developed by individual universities for consideration by the **NCRC**. Course codes assigned are suggestive and may be modified by universities according to their own coding scheme.

→ Learning Objectives:

The structure and content of the program aim to:

- Inculcate in students a broad understanding of the social, political, and economic contexts of Pakistani and global legal systems.
- Equip students with sound knowledge of fundamental doctrines and principles of law.
- Develop intellectual and practical skills required for employment in the legal profession and related fields.

→ Learning Outcomes:

- Students will be able to analyze, evaluate, synthesize, and apply legal knowledge to practical problems.
- Emphasis will be placed on independent thinking, planning, and conducting research using basic legal research skills and methodologies.
- The program will enhance students' written and oral communication skills, problem-solving abilities, and IT competence.
- Students wishing to change their field of study may seek **credit transfer or exemptions** through their respective universities/institutions.
- Students completing the first **four semesters** may be awarded an **Associate Degree in Legal Studies**.

MODEL QUESTION PAPER
(Fully Solved)

University of the Punjab

LL.B (4 Years) – Semester II

Revised Syllabus: 2026–2029

Time Allowed: 3 Hours

Subject: Expository Writing

Code: 203

Maximum Marks: 100

Instructions:

1. Attempt **all questions**.
2. There is **no choice** under the revised syllabus.
3. Each question carries **equal marks**.
4. Answers should be supported with relevant references and examples where necessary.

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1. Define expository writing and explain its major types, purposes, and applications in academic and professional contexts.
 2. Discuss the characteristics of effective expository writing with special reference to clarity, coherence, and organization.
 3. Explain the importance of paragraph writing in expository composition. Describe the structure of an effective paragraph.
 4. What is the writing process? Explain the major pre-writing techniques such as brainstorming, mind-mapping, free-writing, and outlining.
 5. Describe the three-stage drafting process and explain the role of revising, editing, and proofreading in improving written work.
 6. Discuss the importance of thesis statements in essay writing. How can a writer develop a clear and focused thesis statement?
 7. Explain the structure of an expository essay, including introduction, body paragraphs, conclusion, and the use of transitional devices for cohesion and coherence.
 8. Write detailed notes on any three types of expository writing:
 - Description
 - Illustration
 - Classification
 - Cause and Effect
 - Process Analysis
 - Comparative Analysis
 9. Discuss writing for specific purposes and audiences. Differentiate between writing for academic audiences and public audiences with suitable examples.
 10. Explain the ethical considerations in expository writing. Discuss plagiarism, proper citation methods (APA/MLA), and techniques for integrating quotations, paraphrasing, and summarizing.

For Answers, see relevant portion of this book